

The Council's Forward Plan

SOUTHAMPTON CITY COUNCIL

Forward Plan

JUNE 2011 - SEPTEMBER 2011

The Forward Plan contains a forecast of Executive Decisions to be taken over a 4-month period.

Decisions in this plan may be taken by:

- **Council**
- **Cabinet**
- **Councillor Smith**– Leader of the Council
- **Councillor White** – Cabinet Member for Adult Social Care and Health
- **Councillor Moulton**– Cabinet Member for Children's Services and Learning
- **Councillor Fitzhenry** – Cabinet Member for Environment and Transport
- **Councillor Baillie** – Cabinet Member for Housing
- **Councillor Hannides** – Cabinet Member for Resources, Leisure, Culture
- **Officer** [see plan for name]

JUNE - SEPTEMBER 2011

Report	Decision Expected	Portfolio
Refurbishment of Council owned residential homes for older people and people with learning disability	4 July 2011	Adult Social Care and Health Portfolio
Children's Services and Learning Capital Programme 2011/12	6 June 2011	Children's Services and Learning Portfolio
Short Breaks for Disabled Children - Eligibility Criteria	6 June 2011	Children's Services and Learning Portfolio
Schools Deficit Budgets 2011/12	4 July 2011	Children's Services and Learning Portfolio
Response to Highways Approach to Asset Management Inquiry	6 June 2011	Environment and Transport Portfolio
Southampton Low Carbon City Strategy and Delivery Plan	6 June 2011	Environment and Transport Portfolio
The introduction of new fees and charges for the Environment and Transport Portfolio 2011/12	4 July 2011	Environment and Transport Portfolio
Housing Strategy 2011-2015 and the Housing Revenue Account Business Plan 2011 - 2041	4 July 2011	Housing Portfolio
Estate Regeneration Programme - Next Phase	4 July 2011	Housing Portfolio
Response to the Scrutiny Inquiry Report on the Knowledge Economy	6 June 2011	Leader's Portfolio
Delivery of an Intelligent Transport System and Community Safety Closed Circuit Television Services	4 July 2011	Leader's Portfolio
Millbrook Trading Estate - Freehold Investment Disposal	6 June 2011	Resources, Leisure and Culture Portfolio
East Street Centre - Restructure of Ground Lease to Facilitate Redevelopment	4 July 2011	Resources, Leisure and Culture Portfolio
Disposal of Site of Former Netley Court School	6 June 2011	Resources, Leisure and Culture Portfolio
Disposal of 2-8 Queensway	4 July 2011	Resources, Leisure and Culture Portfolio
Solent Sky Museum - Proposals for re-location of SERFCA and use of vacated space.	4 July 2011	Resources, Leisure and Culture Portfolio
Revenue and Changes to existing Revenue and Capital Budgets	4 July 2011	Resources, Leisure and Culture Portfolio

ADULT SOCIAL CARE AND HEALTH

Title	Refurbishment of Council owned residential homes for older people and people with learning disability
Details	<p>To consider a report of the Head of Provider Transformation seeking approval for the refurbishment of Council owned residential homes for older people and people with learning disability.</p> <p>Due to the age of the Council owned residential homes and the limited availability of capital, and despite structural work still planned, the homes are now identified as not meeting the standards with respect to decor, furnishings and fittings to comply with the National Government's newly outlined intention that Councils purchase only residential care that is graded as 'excellent'. It is therefore recommended that a programme of work is undertaken to refresh the decoration, furnishing and fittings of the five homes and that a plan is enabled to support ongoing decoration as regular activity.</p>
Decision Maker	Cabinet Member for Adult Social Care and Health
Decision Expected	4 July 2011
Date Added to the Plan	1 June 2011
Main Consultees	Relevant officers and existing users of the homes.
Consultation Method	Meetings and emails.
Head of Service	Jane Brentor
Author	Jane Brentor
Background Material Available	None.
Public Comments may be sent to	Jane Brentor, Head of Provider Transformation, Email jane.brentor@southampton.gov.uk , Tel: 023 8083 3439

CHILDREN'S SERVICES AND LEARNING

Title	Children's Services and Learning Capital Programme 2011/12
Details	<p>To consider and report of the Cabinet Member for Children's Services and Learning seeking approval for the addition of funding into the Children's Services and Learning Capital Programme.</p> <p>A cabinet decision is required to add the Capital Maintenance allocation for 2011/12 (circa £3.5 million) to the CSL Capital Programme. In addition, the relevant paper will seek Cabinet approval for the proposed means of distributing this grant, together with the 14-19 Diplomas, Special Education Needs and Disabilities grant (circa £5.2 million) amongst proposed projects for the 2011/12 financial year.</p>
Decision Maker	Cabinet
Decision Expected	6 June 2011
Date Added to the Plan	1 May 2011
Main Consultees	Representatives from The Councils Schools and key departments along with the relevant Cabinet Members
Consultation Method	Meetings with relevant parties and emails
Head of Service	Executive Director Children's Services and Learning
Author	Karl Limbert
Background Material Available	None.
Public Comments may be sent to	Karl Limbert, 1st Floor, Southbrook Rise, 4-8 Millbrook Road East, Southampton, SO15 1YG
Slippage/Variations/Reason for Withdrawal	None

Title	Short Breaks for Disabled Children - Eligibility Criteria
Details	To consider a report of the Head of Safeguarding seeking endorsement of the eligibility criteria for Short Breaks. Short break provision, administered by Southampton City Council, also termed 'respite' for disabled children and young people, needs to be allocated against need in the context of the level of resource available to provide the service. The criteria will be used by Jigsaw Lead Professionals and colleagues in partner agencies to ensure that a high quality service continues to be delivered that improves the outcomes achieved by disabled children and young people.
Decision Maker	Cabinet Member for Children Services and Learning
Decision Expected	6 June 2011
Date Added to the Plan	1 April 2011
Main Consultees	A-Buzz parent forum and short break providers forum.
Consultation Method	Circulation of draft report.
Head of Service	Felicity Budgen
Author	Schofield, Jamie
Background Material Available	None.
Public Comments may be sent to	Jamie Schofield Service Manager Children's Services and Learning Cumberland House, Flr 1 Tel: 023 8071 6608 Email: Jamie.schofield@southampton.gov.uk By 10 May 2011
Slippage/Variations/Reason for Withdrawal	None

Title	Schools Deficit Budgets 2011/12
Details	<p>To consider a report of the Assistant Director for Children's Services and Learning seeking approval for deficit budget for 2011-2012 for various schools.</p> <p>The Southampton Scheme for Financing Schools, made in accordance with the Schools Standards & Framework Act 1998, makes provision for schools setting deficit budgets in accordance with DfE rules. As part of the Southampton Scheme, schools must request Cabinet Member approval to set a deficit budget.</p>
Decision Maker	Cabinet Member for Children Services and Learning
Decision Expected	4 July 2011
Date Added to the Plan	1 June 2011
Main Consultees	Chairs of Governors and Headteachers of relevant schools key Council Officers and relevant Cabinetment Members.
Consultation Method	Individual meetings with relevant schools.
Head of Service	Alison Alexander Head of Service - Young People
Author	Carolyn Worthy carolyn.worthy@southampton.gov.uk Tel: 023 8083 4346
Background Material Available	Southampton City Council Scheme for Financing Schools
Public Comments may be sent to	Carolyn Worthy, Principal Accountant - Schools, Email carolyn.worthy@southampton.gov.uk Tel: 023 8083 4346
Slippage/Variations/Reason for Withdrawal	None

ENVIRONMENT AND TRANSPORT PORTFOLIO

Title	Response to Highways Approach to Asset Management Inquiry
Details	To consider a report from the Cabinet Member for Environment and Transport noting a report from Scrutiny Panel A into Highways approach to asset management which was presented to Cabinet in October 2010 and now seeking agreement to the 7 recommendations contained within the original report.
Decision Maker	Cabinet
Decision Expected	6 June 2011
Date Added to the Plan	1 May 2011
Main Consultees	Highways Client Team, Highways Partnership and Planning, Economy and Enterprise Board
Consultation Method	Letter and copy of report.
Head of Service	Executive Director of Environment
Author	Mick Bishop
Background Material Available	Cabinet Executive Decision - Environment and Transport Portfolio for Response to Highways Approach to Asset Management Inquiry
Public Comments may be sent to	John Harvey, Highways Technical Manager Southampton City Council One Guildhall Square Southampton

Title	Southampton Low Carbon City Strategy and Delivery Plan
Details	<p>To consider the report of the Cabinet member for Environment and Transport seeking approval for a Low Carbon City strategy and a delivery plan.</p> <p>The Southampton Low Carbon City Strategy outlines the City Council's vision for a low carbon city based around 8 key pillars of activity;</p> <ul style="list-style-type: none"> • Green Economy; • Sustainable Energy; • Flood Risk Management; • Biodiversity; • Carbon Reduction; • Sustainable Procurement; • Sustainable Travel and Transport; and • Waste Management. <p>This plan forms part of the policy framework and replaces the Climate Change Strategy The Delivery Plan sets out how the City Council will deliver outcomes against these priorities over the next 3 years.</p>
Decision Maker	Cabinet
Decision Expected	6 June 2011
Date Added to the Plan	1 May 2011
Main Consultees	Southampton City Council Members and officers and organisations such as University of Southampton, Chamber of Commerce & Low Carbon City Group, ABP, PUSH, Environment Agency, Southampton Energy Partnership, and Business Southampton
Consultation Method	Ongoing internal stakeholder engagement External stakeholder workshops SCC web pages Other partner web pages (e.g. Chamber of Commerce, University etc) Email through established networks Presentations/displays at other events
Head of Service	Executive Director of Environment

Author	Bill Clark
Background Material Available	Cabinet Executive Decision - Environment and Transport Portfolio for Southampton Low Carbon City Strategy & Delivery Plan
Public Comments may be sent to	Neil Tuck (Senior Sustainable Development Officer) Planning & Sustainability Ground Floor Civic Centre sustainability@southampton.gov.uk
Slippage/Variations/Reason for Withdrawal	None

Title	The introduction of new fees and charges for the Environment and Transport Portfolio 2011/12
Details	To consider the report of the Cabinet Member for Environment and Transport seeking approval for the new 2011/12 fees and charges applicable to services provided by the Environment and Transport Portfolio, in accordance with the Council's financial procedures.
Decision Maker	Cabinet
Decision Expected	4 July 2011
Date Added to the Plan	1 June 2011
Main Consultees	Portfolio Member, Finance and Legal Teams
Consultation Method	Revenue Budget preparation and approval at February 7 2011 Council meeting, Circulation of the Fees and Charges Details
Head of Service	Executive Director of Environment
Author	Adrian Richardson
Background Material Available	Cabinet Executive Decision - Environment and Transport Portfolio for The introduction of new fees and charges for the Environment and Transport Portfolio 2011/12
Public Comments may be sent to	Adrian Richardson adrian.richardson@southampton.gov.uk
Slippage/Variations/Reason for Withdrawal	None

HOUSING PORTFOLIO

Title	Housing Strategy 2011-2015 and the Housing Revenue Account Business Plan 2011 - 2041
Details	<p>To consider the report of the Cabinet Member for Housing seeking approval for the Housing Strategy.</p> <p>The existing Housing Strategy lasts from 2007-2011. The Housing Strategy is a Corporate Policy Framework Document which sets out the Council's priorities to meet local housing needs and aspirations across all tenures in order to meet wider corporate objectives, particularly the economic growth and success of the city. There is strong sub regional context within PUSH. There is now a need to rewrite this strategy to identify priorities for the City Council and its delivery partners over the period 2011 – 2015</p>
Decision Maker	Cabinet
Decision Expected	4 July 2011
Date Added to the Plan	1 June 2011
Main Consultees	Relevant Cabinet Members and officers in key Council departments along with stakeholders and resident and tenant associations
Consultation Method	Meetings, emails and telephone conversations as appropriate
Head of Service	Executive Director of Neighbourhoods
Author	Lucy Buis
Background Material Available	Cabinet Executive Decision - Housing for Housing Strategy 2011-2015
Public Comments may be sent to	Lucy Buis lucy.buis@southampton.gov.uk
Slippage/Variations/Reason for Withdrawal	None

Title	Estate Regeneration Programme - Next Phase
Details	To consider the report of the Cabinet Member for Housing providing an update in respect of the estate regeneration programme and to seek approval for the next steps required to expand the programme into delivery of phase 3 projects.
Decision Maker	Cabinet
Decision Expected	4 July 2011
Date Added to the Plan	1 February 2011
Main Consultees	Legal, Finance, Procurement, Property Services, Communities where estate regeneration is proposed. Ward Councillors and public agencies operating in the area where estate regeneration is proposed.
Consultation Method	Individual meetings with residents and businesses directly affected. Consultation events for the wider community. This will be supported by consultation within the Council and public agencies.
Head of Service	Barbara Compton
Author	Amanda Douglass
Background Material Available	None.
Public Comments may be sent to	Amanda Douglass, Estate Regeneration Manager. Southbrook Rise, Flr 2, Millbrook Road, Southampton, SO15 1YG Tel. 023 8083 3368 or E-Mail: Amanda.Douglass@southampton.gov.uk
Slippage/Variations/Reason for Withdrawal	Decision date amended from the 14th February 2011 to the 4th July 2011 to reflect the further consultation to be undertaken with residents on the proposals over the coming months in accordance with the Housing Act and the Decant Policy.
Updates	Not applicable

LEADER OF THE COUNCIL

Title	Response to the Scrutiny Inquiry Report on the Knowledge Economy
Details	To consider the report of the Leader of the Council seeking approval for the Cabinet's response to the scrutiny inquiry report on the Knowledge Economy
Decision Maker	Cabinet
Decision Expected	6 June 2011
Date Added to the Plan	1 May 2011
Main Consultees	Relevant Officers and Cabinet Members, Business Southampton, Hampshire Chamber of Commerce, PUSH, Solent LEP, University of Southampton, Southampton Solent University, Solent Innovation and Growth Network, Oxford Innovation, Solent Education Business Partnership
Consultation Method	Circulation of draft report seeking comment by email and meetings
Head of Service	Executive Director of Corporate Policy and Economic Development
Author	Jeff Walters
Background Material Available	None.
Public Comments may be sent to	Jeff Walters, Economic Development Manager, Floor 3 Marlands House, Southampton, 023 8083 2256, Jeff.walters@southampton.gov.uk
Slippage/Variations/Reason for Withdrawal	None

Title	Delivery of an Intelligent Transport System and Community Safety Closed Circuit Television Services
Details	<p>To consider a report of the Leader of the Council seeking approval to commence a procurement process for the potential future delivery of the council's Intelligent Transport System and Community Safety Closed Circuit Television Services following the completion of an Outline Business Case examining their potential relocation to the City Depot.</p> <p>The Cabinet will be asked to approve a recommendation to commence the process to procure a potential private sector partner to facilitate this move and to deliver these services on behalf of the Council for a 10-15 year period. A further report will be brought to the Cabinet prior to any potential contract award to confirm the final business case for the proposed way forward.</p>
Decision Maker	Cabinet
Decision Expected	4 July 2011
Date Added to the Plan	1 June 2011
Main Consultees	Staff, Trade Unions, Service Managers, Heads of Division, relevant Cabinet Members, Senior Officers, Police, Radio Solent
Consultation Method	Briefings, meetings and emails
Head of Service	Joy Wilmot-Palmer
Author	Nick Johnson nick.johnson@southampton.gov.uk
Background Material Available	None.
Public Comments may be sent to	Nick Johnson
Slippage/Variations/Reason for Withdrawal	None

RESOURCES, LEISURE AND CULTURE PORTFOLIO

Title	Millbrook Trading Estate - Freehold Investment Disposal
Details	To consider a report of the Cabinet Meber for Resources, Leisure and Culture seeking approval for the sale of the Council's freehold investment of Millbrook Trading Estate in First Avenue and Second Avenue following marketing by way of an informal tender process.
Decision Maker	Cabinet
Decision Expected	6 June 2011
Date Added to the Plan	1 May 2011
Main Consultees	Officers from key departments in the Council and relevant Cabinet Members
Consultation Method	Evaluation of received bids, meetings and email exchange between relevant officers.
Head of Service	Head of Property and Procurement
Author	David Reece
Background Material Available	None.
Public Comments may be sent to	David Reece, Valuation Group Leader Email: david.reece@southampton.gov.uk, Tel: 023 8083 2796
Slippage/Variations/Reason for Withdrawal	None

Title	East Street Centre - Restructure of Ground Lease to Facilitate Redevelopment
Details	<p>To consider the report of the Cabinet member for Resources, Leisure and Culture seeking approval to restructure the existing headlease to the East Street Centre and authority for the closure of the Lime Street Car park to facilitate redevelopment to provide a supermarket.</p> <p>The Council is to retain the rental income. The operational considerations Lime Street Car Park will change and considerations will be made in regard to the revenue generated by the car park balanced against future repair obligations.</p>
Decision Maker	Cabinet
Decision Expected	4 July 2011
Date Added to the Plan	1 May 2011
Main Consultees	Officers in the Council's Economic Development and Regeneration, Highways and Parking Services and Finance departments along with the relevant Cabinet Members.
Consultation Method	Meetings and emails with relevant officers and Cabinet Members.
Head of Service	Head of Property and Procurement
Author	Paul Mansbridge paul.mansbridge@southampton.gov.uk Tel: 02380832635
Background Material Available	None.
Public Comments may be sent to	Paul Mansbridge, Valuation and Estates Manager
Slippage/Variations/Reason for Withdrawal	Date amended to the 4th July from the 6 June 2011 to enable further consultation.

Title	Disposal of Site of Former Netley Court School
Details	To consider a report Cabinet Member for Resources, Leisure and Culture that seeks to approve the sale of the land to a preferred bidder following the marketing of the property.
Decision Maker	Cabinet
Decision Expected	6 June 2011
Date Added to the Plan	1 May 2011
Main Consultees	Officers in key Council Departments and the appropriate Cabinet Members.
Consultation Method	Emails and meeting between relevant parties.
Head of Service	Head of Property and Procurement
Author	Peter Kitching,
Background Material Available	None.
Public Comments may be sent to	Peter Kitching, Senior Valuer, Tel: 023 8083 2345 Email: peter.kitching@capita.co.uk
Slippage/Variations/Reason for Withdrawal	None.

Title	Disposal of 2-8 Queensway
Details	To consider the Report of the Cabinet Member for Resources, Leisure and Culture seeking approval for the principle of the sale of the Council's freehold interest as part of a joint sale with the long leaseholder's interest and to delegate authority to Head of Property and Procurement to agree the terms of the sale.
Decision Maker	Cabinet
Decision Expected	4 July 2011
Date Added to the Plan	1 June 2011
Main Consultees	Key officer and the relevant Cabinet Members.
Consultation Method	Meeting and emails between relevant officers and Cabinet Members
Head of Service	John Spiers Head of Property and Procurement
Author	Neville Payne
Background Material Available	None.
Public Comments may be sent to	Neville Payne, Valuation Group Leader, Capita Symonds, 3rd Floor, One Guildhall Square, Above Bar Street, Southampton, SO14 7FP Tel: 023 8083 2594, Email: Neville.payne@capita.co.uk
Slippage/Variations/Reason for Withdrawal	None

Title	Solent Sky Museum - Proposals for re-location of SERFCA and use of vacated space.
Details	To consider a report of the Cabinet Member for Resources, Leisure and Culture seeking approval for proposals for the use of vacated space following the re-location of South East Reserve Forces' and Cadets' Association.
Decision Maker	Cabinet
Decision Expected	4 July 2011
Date Added to the Plan	1 June 2011
Main Consultees	Key officers within the Council, relevant Cabinet members and key stakeholders.
Consultation Method	Emails and meetings between key stakeholders, officers and relevant Cabinet Members.
Head of Service	John Spiers Head of Property and Procurement
Author	Sharon Bishop sharon.bishop@southampton.gov.uk
Background Material Available	None.
Public Comments may be sent to	Sharon Bishop BSC MRICS Senior Valuer, Capita Symonds, Email: sharon.bishop@southampton.gov.uk, Tel: 023 8083 2754
Slippage/Variations/Reason for Withdrawal	None

Title	Revenue and Changes to existing Revenue and Capital Budgets
Details	<p>To consider the report of the Chief Financial Officer setting out changes to existing Revenue and Capital budgets.</p> <p>This Item is a standard Item and will remain on the Forward Plan until required.</p>
Decision Maker	Cabinet
Decision Expected	4 July 2011
Date Added to the Plan	1 July 2010
Main Consultees	Relevant Cabinet Members and officers
Consultation Method	Circulation of reports and business cases to relevant Cabinet Members and officers
Head of Service	Acting Head of Finance
Author	Andy Lowe
Background Material Available	None.
Public Comments may be sent to	Alison Chard, Accountant Directorate of Resources, Southampton City Council, Civic Centre, Southampton. Phone: 023 8083 4897 Email to alison.chard@southampton.gov.uk
Slippage/Variations/Reason for Withdrawal	This is a standard item that will remain on the Forward Plan until required
Updates	

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